

# St. Bernard's Catholic School Payment Policy 2025-2026

***Arrangements for tuition and other financial obligations and responsibilities  
must be completed before your child starts classes.***

## TUITION

	2025-2026	
	Active Catholic	Non-Active Catholic or Non-Catholic
1 Child	\$7,860	\$8,460
2 Children	\$14,935	\$16,135
3 Children	\$21,225	\$23,025

Parents/Guardians are responsible for keeping tuition payments current during the time your child is enrolled.

### FACTS Payment Plans

- If you choose to make a one-time tuition payment, it is due in July with a 3% discount. There is an annual fee of \$5.
- If you choose to make two tuition payments, the first half is due in July and the balance is due in December. There is an annual fee of \$15.
- If you choose to make monthly tuition payments, the first payment is in July and the last payment is in April. There is an annual fee of \$50.

### FACTS Discover/Visa/MasterCard Payment Option

- If you want to charge tuition payments to your credit card, there is an additional credit card convenience fee of 2.95% that will be assessed by FACTS for each payment.

### Delinquent Accounts

- Delinquencies caused by insufficient funds or closed accounts must be paid within 10 days of notice from FACTS or your bank.
- A late fee of \$30 will be assessed by FACTS.
- In the event of a family emergency impacting your finances, a written request for special arrangements may be made to St. Bernard's Catholic School's Principal.
- All unpaid accounts, which have not been satisfactorily resolved with St. Bernard's Catholic School's Principal, may be sent to a collection agency.

### **TUITION DISCOUNT FOR PRACTICING CATHOLICS**

- Families qualify for a tuition discount of \$600 per child based on their children's reception of the Sacrament of Baptism, Mass attendance, and financial support to the Catholic Church.
- Attendance status will be reviewed annually by the Principal and Pastor prior to registration.
- If questions arise regarding eligibility for the tuition discount, verification will be made through Baptism certificates and Mass attendance records based on weekly donations.
- Families not fulfilling the requirement of children's Baptism, regular Mass attendance, and financial support to the Catholic Church will be assessed an additional \$600 per child.

# St. Bernard's Catholic School

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### TUITION DISCOUNT FOR NEW FAMILY REFERRAL

- Families who recommend a new family to our school and it results in a new student enrollment, will receive a 3% discount on their annual tuition. The discount does not apply to students coming into Kindergarten from our preschool.

### FEES

Unless otherwise indicated, special fees are due and payable at the time of formal registration in May.

Additional Fees	2025-2026
New Student Application Fee (charged online)	\$75 per child
Enrollment Fee (due in March)	\$200 per child
New Family Participation Fee (one time, refundable)	\$125 per family
Parent Teacher Club (PTC) Fee	\$30 per family
Textbook Fee	\$150 per child
Technology Fee	\$150 per child
Fees per Grade	
3 <sup>rd</sup> Grade First Holy Communion	\$30 per child
6 <sup>th</sup> Grade Science Camp (5 days, 4 nights)	\$550 per child
8 <sup>th</sup> Grade Graduation & Activities	\$300 per child
Required Financial Support	
Fall Festival Tickets (parish support)	\$20 per family
Tuition Assistance Fund (school support)	\$70 per family
Required Fundraising (except for Buy-Out Option)	
School Raffle (\$25 towards your profit obligation)	\$175 per family
School Gala (\$75 towards your profit obligation)	\$150 per family

- New Family Participation Fee is a good faith, one-time charge of \$125 per new family. This is refundable when a family leaves St. Bernard's and has met all obligations. Failure to fulfill school participation obligations will result in forfeiture of this fee.
- Rolled Fees – the School Raffle Tickets, Science Camp, and Tuition Assistance Fund may be considered rolled fees and added to the tuition.

### Parental Work Obligation

- Each family is obligated to spend twenty (20) hours in Parental Work Obligation during the school year, ten (10) of which are to be at the Parish Fall Festival.
- At the end of each school year, there will be an assessment of \$50 per each hour short. This fee must be paid prior to formal registration.

### Parental Financial Responsibilities

- Each family is responsible to raise profit from a mix of SCRIP and other fundraisers per the required rate per number of children attending the school.
- Failure to meet this responsibility will result in a fee that is the difference between the Buy-Out Option (\$750) and the accumulated Profit Obligation by April 30<sup>th</sup>. The participation fee may also be forfeited.

### Returned Check Policy

- Checks written to St. Bernard's School (fees, SCRIP, t-shirts, etc.) that are returned by your bank will not be resubmitted. Any check returned by the bank must immediately be paid by cash or money order plus a \$25 processing fee. A second returned check may result in your family being put on a "Cash Only" basis.